

January 1st, 2018

Due to the demand for tee times and outing reservations, the enclosed Outing Contract must be executed to reserve Gilbertsville Golf Club for your event. Please read the Outing Contract and the Outing Services page before returning with your deposit, there have been changes made from previous years. ***In particular, the final head count due three days prior to the event becomes the guaranteed minimum for billing purposes.*** It is our recommendation that you collect fees in advance of your outing to cover last minute cancellations and no shows. The **Outing Invoice must be settled on the day of the event**, and any shotgun and/or scoring fees must be paid separately from this invoice.

Depending on the number of players and the time/day of the week, you may reserve the golf course on a tee time basis, modified shotgun or full shotgun format. The requirements for each are listed on the Outing Services page.

After reviewing the enclosed materials, please contact Kyle to discuss your reservation.

The return of this signed contract, along with your deposit check (made payable to Gilbertsville Golf Club) will confirm your event date and time. This deposit is fully refundable if cancellation notice is given at least (14) days before the day of your event.

If you have any questions or concerns, please contact the undersigned.

Sincerely,

Kyle G. Ruane
General Manager/ Head Professional

GILBERTSVILLE GOLF CLUB

OUTING SERVICES

Weekday Outings (Monday - Friday)

To reserve either a morning (9:00 am) or earlier afternoon *shotgun* start (12:00 pm), groups must have (or pay for) a minimum of **84** players for Monday thru Thursday. Fridays we can accommodate a shotgun at either 8:00 am or 1:00 pm. All other weekday outings (tee times or modified shotgun) can be scheduled by agreement of general manager.

Weekend Outings

Shotgun starts are **only** available in the afternoon (1:00 pm or later); groups must have (or pay for) a minimum of **108** players. Regular starting tee times for outings are available beginning at 9:00 am or later on Saturday and 11:00 or after on Sunday.

SERVICE FEES

All shotgun starts are offered the following services: **\$5.00 FEE PER GROUP**

- Complete cart set up and staging area
- Cart signs with player names and starting hole assignments
- Custom scorecards for scoring
- Placement of rules/info sheets and giveaway items on each cart
- All skill hole signage (closest to pin etc.) set up and retrieval
- Placement and retrieval of all tee hole sponsor signage

Professional Scoring

- Available for additional \$1.00 per person (individual stroke play)
- Available for additional \$2.00 per team (team scoring)

Please note the following

**Shotgun starts do not guarantee course exclusivity.
The golf course staff will determine starting hole assignments for all shotgun outings.**

OUTING FEES

Weekday Outings (Includes green fees, cart fee, and tax)	\$39.00 (\$7.00 off reg.)
Weekend Outings (Includes green fees, cart fee, and tax)	\$49.00 (\$7.00 off reg.)
Merchandise gift certificates	sold at 10 % discount
Merchandise prizes, giveaways.....etc.	competitively priced

GILBERTSVILLE GOLF CLUB

AGREEMENT entered on ___/___/ 2018, by and between Gilbertsville Golf Club and

(Name of Group) _____ (Date of event)___/___/ 2018

1. All tee time starts require a \$100.00 deposit; all shotgun starts require a \$200.00 deposit.
2. This deposit amount will be deducted from the balance of total event fee. **Less than (14) day's notice of cancellation will result in forfeiture of the deposit amount.**
3. (14) days prior to the event, and updated head count is due. **If the number of players has fallen below the minimum required for a shotgun start, the outing may be converted to a tee time start.**
4. A final head count, with pairings is due (3) day's prior to the event. **This number will be used as a guaranteed minimum for billing purposes. The final bill must be settled the day of the event or a 15% charge will be added to the bill.**
5. All shotgun & scoring fees, if applicable, must be paid separately from the golf course fees.
6. Please notify all participants appropriate attire must be worn at all times. Gilbertsville Golf Club is a soft spike facility.
7. All alcoholic beverages must be purchased from Gilbertsville Golf Club. **Bringing your own alcoholic beverages is a violation** of Gilbertsville Golf Club rules and a direct violation of the Pennsylvania Liquor Control Board.
8. All participants are required to abide by the posted rules and regulations of Gilbertsville Golf Club. Failure, by any participant, to abide by these rules may result in the removal of the individual (s) from the facility.
9. The person or entity reserving the golf course pursuant to this contract shall be responsible for any and all damage to property or persons caused by outing participants.
10. In case of inclement weather, where the golf course is deemed unsafe or unplayable by the golf course staff, the outing can be rescheduled, or a refund for payments can be made.
11. All 503-c tax exempt forms must be present upon payment of tournament invoice to qualify for the tax exemption.

I have read and understand all of the enclosed materials. Please return original and keep a copy.

EXECUTED on the day and date above, by (signature) _____

(print name) _____

GILBERTSVILLE GOLF CLUB

EVENT SHEET

Group Name _____	Reservation Date _____
Contact _____	# of Players _____
Address _____	Start time _____
_____	Start type _____
Phone # _____	Format _____
Cell # _____	Banquet room _____
Fax # _____	Deck/Cart Barb _____

Tournament Services

Long Drive	_____	W	_____
Straight Dr	_____	W	_____
Close to Pin	_____		_____
Beat the Pro	_____		_____
Hole In One	_____		_____
Outing Signs	_____		_____
Rental Clubs	_____		_____
Gift Cert.	_____		_____
Merchandise	_____		_____
Registration	_____		_____
Scoring	_____		_____
Other	_____		_____

Food & Beverage

# of People	_____
Beer	_____
Soda	_____
Food	_____

Fee Breakdown

Green Fee	_____
Cart Fee	_____
Shotgun Fee	_____
Scoring Fee	_____
Rental Clubs	_____
Merchandise	_____
Other	_____
Gift Cert.	_____
Hall Rental	_____
Deck Rental	_____
Lunch coupons	_____
Food Menu	_____
Beer	_____
Total Event Fee	_____
1st Deposit	_____
2nd Deposit	_____
Balance Due	_____

GILBERTSVILLE GOLF CLUB

- BY LAW OF THE PENNSYLVANIA LIQUOR CONTROL BOARD, ALCOHOLIC BEVERAGES ARE NOT PERMITTED TO BE CARRIED ONTO THE PROPERTY.
- ANY COOLERS BROUGHT ONTO THE PROPERTY WILL BE CHECKED TO ENSURE THAT ANY ALCOHOLIC BEVERAGES INSIDE WERE PURCHASED ON SITE.
- PROPER GOLF ATTIRE REQUIRED; NO TANK TOPS, MUSCLE SHIRTS, CUT OFF SIRTS OR CUT OFF SHORTS.
- AREAS OF CART PATH ROPED OFF INDICATE CART PATH ONLY AND CARTS ARE NOT ALLOWED WITHIN 30 YARDS OF GREEN OR PAST SPECIFICALLY MARKED AREAS. PATHS ARE AVAILABLE ON ALL 27 HOLES. WEATHER CONDITIONS MAY RESTRICT CARTS TO CART PATH ONLY. OTHERWISE THE 90-DEGREE RULE IS IN EFFECT. HANDCARTS ARE NOT PERMITTED ON “COLLAR” OF GREENS.
- GREENS FEES COVER 18 HOLE PLAY ONLY. 9 HOLE AND EXTRA HOLE RATES ARE AVAILABLE IN THE PRO SHOP.
- PLAYERS MUST ADHERE TO USGA AND LOCAL CLUB RULES.
- NON-PLAYERS ARE NOT PERMITTED ON THE GOLF COURSE, UNLESS CLEARED WITH MANAGEMENT.

If you have any questions on these rules please feel free to ask the pro shop staff. The rules are enforced for the betterment of course conditions and the atmosphere of play. If a ranger or other employee stops you to point out a violation, PLEASE DO NOT BE OFFENDED. We have the obligation to all players on the course, including your group. Please observe proper etiquette, but most of all, have a great day and enjoy your outing.